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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
THRU : Chief, Operations School

DATE: 4 April 1962

FROM : Acting Chief, Headquarters Training

SUBJECT: Weekly Activities Report No. 13
29 March - 4 April 1962

A. SIGNIFICANT ITEMS

Nothing to report

B. OTHER ITEMS

1. Information Reporting, Reports and Requirements (IRRR): Three students started tutorial training on 2 April. The total number of tutorial students is four. The new students are [REDACTED] DDE/5X1A DDP/ [REDACTED] reports, has been doing highly satisfactory work, plans to complete her training by 13 April.

2. Information Reports Familiarization (IRF): In order that moving interrupt as little as possible service to area divisions in necessary reports training in cases of crash field assignments, a tutorial student has been accepted in Information Reports Familiarization for the week 16-20 April. The student, from the Africa Division, [REDACTED] on 23 April. The training will be given concurrently with that of two tutorial students in their third week of IRRR.

3. Counterintelligence

a. Familiarization: Mr. [REDACTED] have talked with various desk CI officers during the reporting period to obtain a better understanding of CI work performed at the branch level. This will assist them in improving that part of the course concerned with Headquarters officers functions in CI.

b. Operations: I have completed work on the schedule for Course No. 44, to begin 16 April. Seven persons are enrolled as of this date.

c. General: On 29 March I met with [REDACTED] to discuss future runnings of both CI courses. The point of reference was

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25X1A9a the staffing problems Mr. [REDACTED] has and those that we have or
 25X1A9a will have in the future. Mr. [REDACTED] who had been acting CI Staff training officer, has been transferred to [REDACTED] 25X1A8
 25X1A8 [REDACTED] has been designated to act as training
 25X1A9a officer in addition to his other duties. Mr. [REDACTED] pointed out that although he cannot give us as much support as he has in the
 25X1A9a past, he will do all possible within the limits imposed on him. His element in the Staff has been hard hit by transfers, resignation, and 701 actions. I told Mr. [REDACTED] that it appeared to us that we will probably witness decreasing class enrollments in the immediate future, that there was no progress to report in filling the interrogation instructor slot, and that we could not anticipate having Mr. [REDACTED] services for more than a few weeks or months. I mentioned also the desirability of creating a higher level course in counterintelligence. Mr. [REDACTED] reaction in general was that every effort should be made to finish out the "school year" as scheduled and that thereafter we can better gauge how to plan for future instruction within the limitations confronting us.

25X1A2d3 d. [REDACTED] Case: On 3 April I talked with [REDACTED] 25X1A9a and said that OTR is indeed interested in using the case for training purposes and that we will take up the option outlined in his memo of 8 March to Mr. Angleton as soon as we can after moving to Langley. Mr. [REDACTED] as the point of further contact.

4. Records Officers Course; Course No. 8, with an enrollment of 23 students, was completed on Friday, 30 March 1962. As previously reported this course was conducted in a borrowed OSI conference room in Headquarters Building. The co-operation and assistance rendered by personnel of that office was commendable, and assisted materially in the smooth running of the course. ROC No. 9 is scheduled for 9 April 1962 and will be held in a Graphics Register theatre in Headquarters Building.

5. Counter-Insurgency

25X1A9a a. Mr. [REDACTED] has revised the paramilitary block of instruction in the Covert Action Operations Course so that it embraces the concept of Counter-Insurgency.

25X1A9a b. Mr. [REDACTED] has followed the actions of the Special Group on Counter-Insurgency, the Rostow Committee on Counter-Insurgency Training, and developments in related committees. He has been meeting with [REDACTED] and other members of the CA Staff on

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the problems of adding new instruction in Counter-Insurgency to existing courses, and preparing a new course in Counter-Insurgency. He has begun to assemble basic course materials and has prepared a draft outline for a new course designed for middle-grade and senior officers.

25X1A9a c. For the forthcoming Counterintelligence Operations Course, I have asked Mr. [REDACTED] to devote some time in his lecture, 25X1A9a "CI elements of CIA's War and Contingency Plans", to counter-insurgency as pertinent. Mr. [REDACTED] has agreed to do so.

25X1A9a 6. Scientific and Technical Operations: Mr. [REDACTED] met with 25X1A9a Mr. [REDACTED] this date and reviewed the question of enrollment for Course No. 8. Eight persons are now officially 25X1A9a enrolled and two more according to Mr. [REDACTED] are definitely to be enrolled. He further feels that additional persons will be signed up before the end of this week. At that time it should be clear whether in fact there will be the necessary minimum (as set by DTR) of 12 students to warrant the running of the course.

C. ADMINISTRATION

25X1A9a Mr. [REDACTED] left 3 April for a TDY prior to PCS reassignment to 25X1A6a [REDACTED]

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